



Late Cancellation & No Show Policy

At Highland Dental Center we recognize your time is valuable and we want to ensure we are able to provide excellent dental care during your visit. Late arrivals, late cancellations, or not showing for your appointment may result in the need to reschedule your appointment, apply a cancellation fee, or dismissal from the practice.

Appointments may be cancelled without charge up to 24 hours before the appointment's scheduled start time. Cancellations with less than 24 hours notice or no-shows without notice will be charged a cancellation fee of \$50 for missed cleaning appointments with our dental hygienist and \$150 for appointments missed with the doctor.

Existing patients who no show 3 times in a calendar year will be dismissed from the practice. If patients no show for appointments, the office will not attempt to reschedule the appointment; this will be the patient's responsibility to reschedule if desired.

By signing this form, I understand and accept these guidelines.

Signature

Date